

**1. CALL TO ORDER**

Call to Order – 6:28 PM

**2. TERRITORIAL ACKNOWLEDGMENT**

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), Sk̓wxwú7mesh Úxwumixw (Squamish), Selílwitlh (Tsleil-Waututh), k<sup>w</sup>ik<sup>w</sup>əłəm (Kwkwetlem) and q̓icəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

**3. ROLL CALL OF ATTENDANCE**

**3.1 Events and Student Affairs Committee Composition**

VP Events and Student Affairs (Chair) .....	Vaibhav Arora
Science Undergraduate Society Councillor (Vice-Chair) .....	Ayooluwa Adigun
Faculty of Communication, Art, and Technology .....	
French Councillor.....	Ethan Dungey
Linguistics Councillor .....	Alev Maleki
Student-At-large .....	Ritu Mehra
Student-At-large .....	Shaun Angawa
Student-At-large .....	Shruti Wani
Student-At-large .....	Mishika Sodhi
Student-At-large .....	Antanila Hawlader
Student-At-large .....	Andrew Bui
Student-At-large .....	Purnit Saini

**3.2 Society Staff**

Board Organizer .....	Emmanuela Droko
Operations Organizer .....	Ayesha Khan
Member Services Coordinator .....	Dipti Chavan
Policy, Research, Community Affairs Coordinator .....	Beatrice Omboga
Administrative Assistant.....	Simar Thukral

**3.3 Regrets**

Linguistics Councillor .....	Alev Maleki
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**3.4 Absents**

Science Undergraduate Society Councillor (Vice-Chair) .....	Ayooluwa Adigun
Student-At-large .....	Ritu Mehra

Student-At-large..... Shruti Wani

**4. CONSENT AGENDA**

**4.1 CONSENT AGENDA**

Be it resolved to adopt the consent agenda by unanimous consent.

**CARRIED UNANIMOUSLY**

**4.1.1. MATTERS ARISING FROM THE MINUTES - MOTION ESAC 2022-08-22:01**

Be it resolved to receive and file the following minutes:

- ESAC 2022-08-08

**4.1.2. RATIFICATION OF REGRETS - MOTION ESAC 2022-08-22:02**

**SUBMITTED BY:** VP Events and Student Affairs “Vaibhav Arora”

Be it resolved to ratify the regrets from Linguistics Councillor “Alev Maleki” for the ESAC 2022-08-22 meeting.

**5. ADOPTION OF THE AGENDA**

**5.1 MOTION ESAC 2022-08-22:03**

**Dipti / Rastko**

Be it resolved to adopt the agenda as presented.

**CARRIED AS AMENDED**

- FCAT Councilor moved to postpone discussion item 7.3.
- VP Events moved to include new business item 6.3.
- VP Events moved to include new business item 6.4.
- VP Events moved to include new business item 6.5.
- VP Events moved to include new business item 6.6.
- Member Services Coordinator moved to include discussion item 7.4

**6. NEW BUSINESS**

**6.1 Welcome Packages – MOTION ESAC 2022-08-22:04**

**SUBMITTED BY:** VP Events and Student Affairs “Vaibhav Arora”

**Ethan / Rastko**

Whereas we have ordered Welcome Packages in the past and students have shown a heartfelt appreciation towards it;

Whereas we already have a few boxes (1 box contains 7) left from previous years;

Whereas 1 package costs \$8.64 after taxes and shipping and we are ordering 301 more for the Fall and the Spring Semesters;

Be it resolved to approve \$2600.6 from line item 820/16 from Events Budget.

**CARRIED UNANIMOUSLY**

- In response to French Councillor regarding the quantity of package and the content of the package, the VP events mentioned that it is not 100% recyclable. It contains toothpaste, soap, popcorn, chewing gums, condoms, wipers, noodles, candies, sticky notes. So, it would contain things that would be required by the new students.
- In response to At-large member regarding the figure 301 is accurate or an estimate, VP Events mentioned that it is an exact figure.

**6.2 Cricket Event – MOTION ESAC 2022-08-22:05**

**SUBMITTED BY:** VP Events and Student Affairs “Vaibhav Arora”

**Vaibhav / Rastko**

Whereas India vs Pakistan cricket event is happening on 28th August, 2022 from 6 AM to 12 PM;

Whereas we are serving food items like Samosas, Chai to the students from Renaissance Coffee and the cost is \$562.50;

Whereas Security cost is \$240 and facilities charges might come out to be \$100 Whereas we will keep \$50 for any contingencies;

Be it resolved to approve \$ 950 for the event from line item 817/20.

**CARRIED UNANIMOUSLY**

- VP Events mentioned that the cricket is a very important sport for many students. The event will be held in the image theatre.
- In response to at-large member regarding how many people are been expected for the event, VP Events mentioned that they are expecting more than 100 students and at the moment there are 50-60 sign ups for the event.

**6.3 Pet Therapies - MOTION ESAC 2022-08-22:06**

**SUBMITTED BY:** VP Events and Student Affairs “Vaibhav Arora”

**Vaibhav / Rastko**

Whereas Pet Therapies were a great attraction to the students in the past prior to COVID;

Whereas the event runs on a donation of X amount and SFSS decides to keep it \$200;

Whereas we will have volunteer gift cards of \$50 each for 3 volunteers, total of \$150;

Whereas we will have \$50 for advertising and \$100 for contingency;

Be it resolved to approve \$500 for the event from events committee budget from line item 817/20.

**CARRIED UNANIMOUSLY**

- VP Events mentioned that they would like someone from this committee to take a lead on this event. We are to give a donation amount to a non for profit organization. We would have to cover the costs of the volunteers such as their parking costs and food costs. It will occur at the forest chamber.
- In response to at-large member in response to the exact dates for the event, Member Services Coordinator mentioned that the exact dates are not out yet. They are waiting to hear back from certain people and also this would be like a drop-in event for now. And, from next time onwards would work on sign-in basis to attend the event.

#### **6.4 Self-Defence Workshops - MOTION ESAC 2022-08-22:07**

**SUBMITTED BY:** VP Events and Student Affairs “Vaibhav Arora”

**Vaibhav / Rastko**

Whereas workshops have been held in the past with a great turnout;

Whereas everyone wants to learn self-defence these days;

Whereas the instructor we have talked to is charging us \$500 for 2 hours;

Whereas we will have \$100 for advertising and \$100 for contingency;

Be it resolved to approve \$700 for the event from events committee budget from line item 817/20.

**CARRIED UNANIMOUSLY**

- Member Services Coordinator mentioned that the event will be run by the trained instructors from the element academy. They have conducted a workshop for us in the past year during the pandemic and it was for women safety. The reason this is brought near to the fall semester is because it gets dark around that time and there have been many incidences on SFU campus and this was brought up in order to teach students about self-defence.

#### **6.5 Paint Night - MOTION ESAC 2022-08-22:08**

**SUBMITTED BY:** VP Events and Student Affairs “Vaibhav Arora”

**Ethan / Rastko**

Whereas Paint Night has been held in the past;

Whereas people gets distressed when painting;

Whereas the instructor is charging us \$400 for 2 hours and \$300 for canvases and other related things;

Whereas we will have \$100 for contingency;

Be it resolved to approve \$800 for the event from events committee budget from line item

817/20.

**CARRIED UNANIMOUSLY**

- At-large member mentioned that they know of someone who is able to help for this event and they will share their details with the committee.
- VP Events suggested if in future we can have monthly events and canvases can be purchased if someone would like to take lead on it.
- At-large member mentioned that they would like to participate in the event.
- Member Services Coordinator expressed that we can put in little bit of money to bring in instructors to teach people to deliver the best. We must ensure to bring someone who is a professional with painting. Also, if we are paying someone to come, it is preferred that they are professionals.

**6.6 Pancake Breakfast – MOTION ESAC 2022-08-22:09**

**SUBMITTED BY:** VP Events and Student Affairs “Vaibhav Arora”

**Vaibhav / Purnit**

Whereas Pancake breakfast has occurred every year during the welcome days;

Whereas we are getting a big sponsorship from Nesters for the ingredients;

Whereas the griddle cost us \$600, supplies \$150, and contingency \$100.

Be it resolved to approve \$850 for the event from events committee budget from line item 817/20.

**CARRIED UNANIMOUSLY**

- In response to at-large member regarding what is being done for the safety of the food, Member Services Coordinator mentioned that they had applied for the food permit it has been received / approved. They also mentioned that they have the Food safe certificate. They will be present at the event to make sure that the food it served hot.
- VP Events mentioned that this will be held right in front of SFSS building on 7<sup>th</sup> of September. They are expecting over 800 people to come to this event as it is on the welcome day.
- VP Events mentioned that this event would be a great way to network with other people and also at the same time an opportunity to learn on how to make pancakes.

**7. DISCUSSION ITEMS**

**7.1 Pub Night**

**SUBMITTED BY:** VP Events and Student Affairs “Vaibhav Arora”

- At-large member mentioned that they reached out to Tap House in Burnaby last week and they are willing to negotiate the price, they can also get 3 DJ on the budget of \$600. They mentioned that they wanted this event to be of free cost. However, if it does not work, then \$10 can be charged to get entry. Tap House is very near to the loughheed sky train station so is very accessible to the students.

- VP Events mentioned that if cost and capacity can be known with respect to the location it could help in deciding the venue. At-large member mentioned that beer craft can hold up to 140 people. However, tap house can hold up to 350 people and in regards to the cost they will get back to them for it.
- At-large member mentioned that we can plan to do future events near the Surrey campus as well. Liabilities would be added if events are held far from campus. If students are brought far from campus, things such as toxicity, drinking and driving can come up to SFSS. They suggested having something at Central which is near to SFU Surrey for the future.
- At-large member mentioned in order to manage the liabilities having securities at the event would be a good idea.

## **7.2 New Events**

**SUBMITTED BY:** VP Events and Student Affairs “Vaibhav Arora”

- VP Events mentioned that this discussion item was brought forward as a reminder to bring ideas for new events for future meetings, discuss, and provide feedbacks on the event that will be happening.

## **7.3 SFSS NFT Project**

**SUBMITTED BY:** Faculty of Communication, Art, and Technology

- **POSTPONED**

## **7.4 Template for Event plan and Post-event reports.**

**SUBMITTED BY:** Member Services Coordinator “Dipti Chavan”

- Member Services Coordinator mentioned that they shared two documents which will help everyone to have an overview of event idea and budget approval process to make sure how to make an event successful.

## **8. ADJOURNMENT**

### **8.1 MOTION ESAC 2022-08-22:10**

**Ethan / Antanila**

Be it resolved to adjourn the meeting at 7:54 PM

**CARRIED UNANIMOUSLY**