

## 1. CALL TO ORDER

Call to Order – 9:33 AM

## 2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əḡəm (Musqueam), Sḵwḵwú7mesh Úxwumixw (Squamish), Selílwitulh (Tseilí-Waututh), k<sup>w</sup>ik<sup>w</sup>əłəm (Kwikwetlem) and ḡicəḡ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 Executive Committee Composition

President (Chair)	Helen Sofia Pahou
VP Internal and Organizational Development (Acting President)	
VP Finance and Services (Vice-Chair)	Abhishek Parmar
VP University and Academic Affairs	Nicole Kirigin
VP External and Community Affairs	Eshana Baran
Acting VP Equity and Sustainability	Arthur Lee
VP Events and Student Affairs	Vaibhav Arora

### 3.2 Society Staff

Board Organizer	Emmanuella Droko
Building Manager	John Walsh
Temporary Operations Organizer	Sindhu Dharmarajah
Administrative Assistant	Phanie Phan

### 3.3 Regrets

VP Events and Student Affairs	Vaibhav Arora
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### 3.4 Leave of Absence

President (Chair)	Helen Sofia Pahou
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### 3.5 Guests

Mathematics Councillor	Ben Tischler
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Cognitive Science Councillor

Aaron Fung

#### 4. CONSENT AGENDA

##### 4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

##### CARRIED UNANIMOUSLY

##### 4.1.1. NON-EXECUTIVE COUNCILLOR TO HRP APPOINTMENT – MOTION EXEC 202209-16:01

**SUBMITTED BY:** VP Internal and Organizational Development (Acting President)

Whereas an email has gone out over two months ago to all of Council asking for interest to sit as the Non-Executive Councillor on HRP;

Whereas there has recently been interest received by the Chair and Vice-Chair of HRP;

Be it resolved to appoint Mathematics Councillor "Ben Tischler" to the Non-Executive Councillor seat on HRP for the 2022-23 Council Year.

##### 4.1.2. MATTERS ARISING FROM THE MINUTES- MOTION EXEC 2022-09-16:02

Be it resolved to receive and file the following minutes:

- EXEC 2022-08-12
- EXEC 2022-08-19

#### 5. ADOPTION OF THE AGENDA

##### 5.1 MOTION EXEC 2022-09-16:03

**Nicole / Abhishek**

Be it resolved to adopt the agenda as presented.

##### CARRIED AS AMENDED

- Add section 'Ratification of Regrets'
- Add section 'New Business' and items:
  - AVP Appointment for VP Finance and Services
  - IEC Lawyer
  - Office Modifications for Accessibility Needs – Nicole
  - Ratification of Resignation of \_\_\_\_\_ as AVP UAA
  - Mental Health First Aid Reimbursement for Building Manager
- Add section 'Discussion Items' and items: ○ AVP Stipends

- Add section 'In-Camera' and items ○ Retainer Agreement ○ Potential Reference Checks ○ Outstanding Balances and Next Steps
- Add section 'Ex-Camera'

## 6. RATIFICATION OF REGRETS

### 6.1 MOTION EXEC 2022-09-16:04

VP Internal / Abhishek

Be it resolved to ratify regrets for the VP Events and Student Affairs, "Vaibhav Arora" for a work conflict.

**CARRIED UNANIMOUSLY**

## 7. NEW BUSINESS

### 7.1 AVP Appointment for VP Finance and Services- MOTION EXEC 2022-09-16:05

**SUBMITTED BY:** VP Internal and Organizational Development (Acting President)

Arthur / Abhishek

Whereas under R-17 of council policies "Vice-Presidents may appoint Associate Vice-Presidents to assist in the duties of their respective Executive Office.";

Whereas under R-17 of council policies "Nominations for the position of Associate VicePresident shall be ratified subject to approval by the Executive Committee by a majority vote";

Whereas Aaron Fung has been nominated by Abhishek Parmar to be the Associate Vice President Finance and Services for the year 2022-23;

Be it resolved that the executive committee appoint Aaron Fung as the Associate Vice President Finance and Services until April 30th, 2023.

**CARRIED AS AMENDED**

- VP Finance shared that Aaron has been involved in numerous finance-related positions and can further benefit from the AVP position.
- VP Finance further shared that he and Aaron get along well.
- Aaron thanked the VP Finance for the offer and the position and shared that he is looking forward to learn more from the position.

### 7.2 IEC Lawyer- MOTION EXEC 2022-09-16:06

**SUBMITTED BY:** VP Finance and Services "Abhishek Parmar"

**Abhishek / Arthur**

Whereas the IEC might need access to legal support for the by-election for Fall 2022 and any election or referenda-based appeals for the Spring 2023 Executive Committee General Election and Referenda;

Whereas it is best to have a separate legal representative than that of the overall SFSS to provide independent advice;

Whereas we already had a retainer agreement with Hunter Litigation Chamber;

Whereas the rate of getting legal services has increased slightly;

Be it resolved that the Executive Committee approve of continuing to use Hunter Litigation Chamber on retainer.

**CARRIED**

**In Favour (4):** Acting President, VP Finance, VP University, Acting VP Equity

**Against (1):** VP External

**Abstain (0):**

- VP External asked why the SFSS cannot use one lawyer.
  - VP Finance explained that the IEC and the SFSS lawyer should be unbiased parties.
  - VP Finance shared that it will be beneficial to have someone new, who does not know the SFSS, and is more likely to provide an impartial judgement on the IEC.
    - VP Finance further explained that the SFSS lawyer is currently doing work for the SFSS, so having another lawyer entirely for the IEC and their issues will be more efficient and get faster responses.

**7.2.1 Move In-Camera**

**Abhishek / Eshana**

Be it resolved to move in-camera for the remainder of the meeting.

**CARRIED UNANIMOUSLY**

**7.2.2 Move Ex-Camera**

**VP Internal / Nicole**

Be it resolved to move ex-camera for the remainder of the meeting.

**CARRIED UNANIMOUSLY**

**7.3 Office Modifications for Accessibility Needs – MOTION EXEC 2022-09-16:07**

**SUBMITTED BY:** VP University and Academic Affairs “Nicole Kirigin”

**Nicole / Abhishek**

Whereas the installment of window blinds in the Executive Committee has been a pending building modification since the opening of the Student Union Building;

Whereas the Building Manager has been working on determining the logistics required for the installment of window blinds in the Executive Committee offices;

Whereas there is an accessibility need to install window blinds in SUB 4128;

Be it resolved to approve up to \$3000 from an appropriate fund for the installment of window blinds, as determined by the VP Finance and Services.

**CARRIED**

**In Favour (2):** VP University, VP External

**Against (0):**

**Abstain (3):** VP Internal, VP Finance, VP Equity

- VP University shared that there have been discussions with John regarding installing window blinds to the Executive offices and there have been attempts from VP University to install temporary options herself but without success.
- VP University explained that this is for accessibility reasons, medical needs, and for privacy and confidentiality consideration when meeting with students.
- VP University shared that the estimated cost for the installation will be nearly \$10,000 (+-30%) for all the offices and the request will go to Space Oversight Committee (SPOC).
- Acting President had several questions and concerns:
  1. Is the \$3,000.00 installment of window blinds only for 4128 or all the offices?
    - ✦ John explained that the total quote of \$9,935.00 from Cascadia Blinds is for nine different spaces in the SUB, which includes the six Executive offices, the Student Centre, conference room 3331, and one of the administrative offices.
    - ✦ John clarified that VP University is proposing to separate the budget for Executive office 4128 from the proposal, which budget will come up to \$3,000.

- John explained that office 4128 is unique because it has a large northwest window that will use blackout blinds to help out with temperature regulation
  - 2. Why is the request going to SPOC, if it will be approved at the current EXEC meeting?
    - ✦ John clarified that the budget proposal will go to SPOC but this specific request is separating office 4128, so the approval can be expedited on the executive level.
  - 3. Using money from different budgets will make it difficult to track the project and hard for students to follow how the SFSS is spending their money.
  - 4. Acting President does not want to have blinds in her office, as it will be an unnecessary expenditure. How will it look like if only one of the Executive offices has blinds and the others do not?
    - 5. Will it not be easier and cheaper to use vinyl to block out a site instead?
- VP Finance shared that it is understandable to have blinds for the conference room, since it is a bookable space and brings in revenue for the SFSS like a return on investment.
- VP Finance also understands that accessibility needs need to be accommodated.
- VP Finance shared that adding blinds are a matter of individual preferences for the Executive members.
- VP External said that further discussion for the individual Executive offices is needed and shared that she does not want blinds for her office.
- VP External shared that it will be beneficial to have a budget breakdown of how much the blinds in each space will cost.
  - John clarified that there is individual pricing for each space and that will be on the proposal that goes to SPOC and that is how they determined how much it will cost for office 4128.
- VP External wanted to know if there are cheaper options for the Executive offices but keep the more expensive ones for the conference room and the other spaces.
  - John said that the Executive offices can use a film on the external windows that are in the external walkways which will give some privacy.

- VP University clarified that office 4128 is more unique due to the external and internal-facing walkway window it has, and that there is a health and safety concerns about having the external window covered to block out heat.
- VP University further explained that there is an accessibility need separate from health and safety consideration to have blinds in office 4128.
- VP University clarified that the motion is specifying up to \$3,000, which means that they can start with the external window and not need to do the internal window but VP University does have an accessibility need to have the blinds for the internal window as well.
- Acting VP Equity agreed that privacy will be needed for the conference room but there should be cheaper options for office 4128 because students will ask questions why \$3,000 of student money is needed to cover a window in an office, where no one can enter except for Executives.
  - John explained that there are cheaper options but it will be better to stay at a comparable standard for the SUB.
  - John explained that the majority of the expense for office 4128 will go towards covering the northwest external window.
    - ✦ John explained that there is no individual pricing for the northwest window but it can be determined that it will be around \$1,400 as the other offices will cost around \$600, as they do not have external windows.
- VP University clarified that the cheaper options will not be able to cover the northwest window issue that is required for health and safety consideration.
- Acting President wanted to know why this proposal is going to EXEC instead of SPOC since the whole project has its budget-linked to SPOC.
- Acting President shared that there is a massive issue with bringing big financial requests without a proposal, as it makes it challenging for the SFSS to see how the money is being used.
- Ella aligned with the Acting President but since it is an accessibility concern, it will be better to get it fulfilled as soon as possible.
- Ella advised that there should be consistency between the Executive members on future decisions, as it each member had a different opinion on the matter.

- Ella suggested to have a proposal that the EXEC and SPOC can see the breakdown of costs for each space because a lot of the confusion came from not understanding how office 4128 differentiates from the other spaces ○ John shared that the plan has always been to provide a briefing note and full quotation for each space on September 29, on which SPOC can make a decision.

**7.4 Ratification of Resignation of [REDACTED] as AVP UAA - MOTION EXEC**  
**2022-09-16:08**

**SUBMITTED BY:** VP Internal and Organizational Development (Acting President)

**VP Internal / Abhishek**

Whereas [REDACTED] has been appointed as Associate-President University and Academic Affairs (AVP UAA) on June 3, 2022 by a two-thirds ( $\frac{2}{3}$ ) majority of the Executive Committee;

Whereas [REDACTED] tendered his resignation as AVP UAA to the Executive Committee in writing via email, on September 14, 2022;

Whereas there is no clear procedure in place regarding AVP resignations;

Be it resolved that the Executive Committee accepts [REDACTED] resignation as AVP UAA effective immediately.

**CARRIED UNANIMOUSLY**

- No discussion was conducted.

**7.5 Mental Health First Aid Reimbursement for Building Manager - MOTION EXEC**  
**2022-09-16:09**

**SUBMITTED BY:** VP Internal and Organizational Development (Acting President)

**VP Internal / Eshana**

Whereas Union-Excluded Management has been asked by the Executive Committee to complete their mental health first aid certification to prepare for an in-person return for the Fall 2022 semester;

Whereas professional development is covered by the SFSS for management;

Whereas the training has been completed on August 31, 2022 by the Building Manager;

Whereas both the invoice and certification has been provided to the VP Internal and Organizational Development confirming the completion of the training;

Be it resolved to reimburse the Building Manager, "John Walsh" for \$248.60 CAD from line item 797/46.



**CARRIED UNANIMOUSLY**

**8. IN-CAMERA**

**8.1 MOTION EXEC 2022-09-16:10 VP Internal / Nicole**

Be it resolved to go in-camera for the remainder of the meeting.

**CARRIED UNANIMOUSLY**

- **Retainer Agreement • Potential Reference Checks • Outstanding Balances and Next Steps**

**9. EX-CAMERA**

**9.1 MOTION EXEC 2022-09-16:11 VP Internal / Abhishek**

Be it resolved to go ex-camera.

**CARRIED UNANIMOUSLY**

**10. MOVE TO SUSPEND THE RULES**

**10.1 MOTION EXEC 2022-09-16:12 VP Internal / Arthur**

**CARRIED UNANIMOUSLY**

- Move to suspend the rules to add a 'New Business' section with item titled 'Emergency Delegation for Acting President.'

**11. NEW BUSINESS**

**11.1 Emergency Delegation for Acting President - MOTION EXEC 2022-09-16:12**

**SUBMITTED BY:** VP Internal and Organizational Development (Acting President)

**VP Internal / Eshana**

Whereas discussions in-camera pertaining to employment matters received consensus from the executive committee;

Whereas informal options had been considered in-camera by the Executive;

Be it resolved to task the Acting President "VP Internal" to relay the options discussed to the party in relation to before Monday, September 19, 2022.

**CARRIED UNANIMOUSLY**

**12. DISCUSSION ITEMS**

**12.1 Executive SOPs**

**SUBMITTED BY:** VP Internal and Organizational Development (Acting President)

- Postponed

**12.2 AGM Planning Update**

**SUBMITTED BY:** VP Internal and Organizational Development (Acting President)

- Postponed

**12.3 AVP Stipends**

**SUBMITTED BY:** VP University and Academic Affairs “Nicole Kirigin” •

- Postponed

**13. ADJOURNMENT**

**13.1 MOTION EXEC 2022-09-16:13**

**VP Internal / Eshana**

Be it resolved to adjourn the meeting at 12:17 PM

**CARRIED**

**In Favour (3):** Acting President, VP External, VP Equity

**Against (1):** VP Finance

**Abstain (1):** VP University