

1. CALL TO ORDER

Call to Order – 1:14 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəy̓əm (Musqueam), Sḵw̓x̓wú7mesh Úxwumixw (Squamish), Selííwitulh (Tsleil-Waututh), k^wik^wəł̓əm (Kwikwetlem) and ǰícəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Executive Committee Composition

VP Finance and Services

Abhishek Parmar

Ex-officio (President)

Helen Sofia Pahou

FCATSU Councillor

Philosophy Councillor

Ashely Flett

Councillor

VACANT

Student-at-Large

VACANT

Student-at-Large

VACANT

3.2 Society Staff

Building Manager

John Walsh

Building Coordinator

Jenny Lu

Administrative Assistant

Phanie Phan

3.3 Guests

Building Coordinator - Events

Shelley Durante

4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

CARRIED UNANIMOUSLY

4.1.1. MATTERS ARISING FROM THE MINUTES- MOTION SPOC 2022-09-29:01

Be it resolved to receive and file the following minutes:

- SPOC 2022-04-22

5. ADOPTION OF THE AGENDA

5.1 MOTION SPOC 2022-09-29:02

Helen / I

Be it resolved to adopt the agenda as presented.

CARRIED UNANIMOUSLY

6. NEW BUSINESS

6.1 Appointment of Chair - MOTION SPOC 2022-09-29:03

SUBMITTED BY: VP Internal and Organizational Development

Helen / I

Whereas the Space Oversight Committee does not have a designated chair in policy;

Whereas the terms of reference states that an Executive Officer is meant to chair SPOC;

Be it resolved to appoint Executive VP Finance and Services “Abhishek Parmar” as the chair of SPOC for the 2022-23 Council Year.

CARRIED AS AMENDED

- VP Finance nominates himself for the position of Chair.
- As VP Finance is uncontested, he was appointed as Chair.

6.2 Appointment of Vice-Chair - MOTION SPOC 2022-09-29:04

SUBMITTED BY: VP Internal and Organizational Development

/ Abhishek

Be it resolved to appoint Philosophy Councillor “Ashley Flett” as the Vice-Chair of SPOC for the 2022-23 Council Year.

CARRIED AS AMENDED

For FCATSU Councillor (1): FCATSU Councillor

For Philosophy Councillor (3): VP Finance, President, and Philosophy Councillor

- FCATSU Councilor nominates himself for the position.
 - FCATSU Councilor shared that he has strong knowledge of Robert’s Rules and is passionate about overseeing the SFSS spaces, as the SUB is the SFSS’ greatest asset.
- Philosophy Councilor nominates themselves for the position.
 - Philosophy Councilor shared that they want to expand their knowledge and can share their unique views to help the committee with the spaces the SFSS operate.
- As Philosophy Councilor received 75% of the vote, they were appointed as Vice-Chair.

6.3 Installation of Blinds for Society Spaces - MOTION SPOC 2022-09-29:05

SUBMITTED BY: VP Finance and Services “Abhishek Parmar”

Helen / Abhishek

Whereas exec approved up to \$3000 for blinds to be installed for room SUB 4128 (one of the executive offices);

Whereas could benefit rooms like SUB 3115, 3301 and 3331 to help their use a meeting rooms;

Whereas the rest of the exec offices should be given the option to receive blinds to match those being put on Room 4128;

Be it resolved to approve up to \$10000 from a line item to be determined by the VP Finance for the purchasing of curtains for society spaces.

CARRIED UNANIMOUSLY

- VP Finance clarified that installation of blinds is for space improvements within the SUB.
- VP Finance explained that the EXEC has approved \$3,000 for blinds in Executive office 4128 and this motion is to approve additional expenses for the rest of the spaces.
- John gave a more detailed explanation about which SUB spaces will have blinds installation, and mentioned that the installation was missed in the capital project.
- John explained that as \$3,000 has been already approved for the remained \$7,000 will be used for the other spaces.
- VP Finance asked if the approved amount should be reduced to \$7,000.
 - John shared that there is no need to reduce the amount.

6.4 Update to Internal Wayfinding Signage - MOTION SPOC 2022-09-29:06

SUBMITTED BY: VP Finance and Services “Abhishek Parmar”

Helen /

Whereas the Student Union Building (SUB) can be difficult to navigate for students and guests;

Whereas new services are opening up in the SUB;

Be it resolved to approve up to \$3000 from a line item to be determined by the VP Finance to fund the updating of internal wayfinding signage.

CARRIED UNANIMOUSLY

- John shared that the directory states that the services need to be listed on signages.
- John explained that the changes will be made to the internal signages, with a focus the level 1000 ones.

6.5 Equipment to be Used for Meetings and Events - MOTION SPOC 2022-09-29:07
SUBMITTED BY: VP Finance and Services “Abhishek Parmar”

Abhishek / |

Whereas renting equipment from SFU can be very costly over the long term and potentially unreliable;

Whereas the SFSS having equipment will allow for greater flexibility in helping events to function;

Be it resolved to approve up to \$10000 from a line item to be determined by the VP Finance for purchasing of equipment to assist in facilitating meetings and events.

CARRIED UNANIMOUSLY

- VP Finance explained that the SFSS having its own equipment will save the organization money and will be more reliable.
- John shared that the AVs are currently being rented and that the SFSS wants to be more self-sufficient instead.
- John explained that the SFSS has ran into barriers when booking equipment due to different staff shifts and having equipment left in the SUB overnight.
- John gave examples of equipment (e.g. portable projectors and speakers) that will be purchased and told SPOC that he will update them on the exact details.
- John explained that the equipment will be mainly used for supporting events, so it can be also used at other locations.

7. DISCUSSION ITEMS

7.1 SUB Balconies

SUBMITTED BY: FCATSU Councillor

- FCATSU Councillor wanted to know if the balconies on level 4000 and 5000 can be accessed and used, as they are currently locked.
 - John explained that the balconies are closed because furnishing for the areas has not yet been provided, as the capital project is not closed out yet.

- John further explained that the SFSS is pushing to have furnishing provided as they are already paid for.
- John said that the details can be discussed further at the next meeting.

7.2 SPOC TOR Review

SUBMITTED BY: VP Finance and Services “Abhishek Parmar”

- Postponed until the next SPOC meeting.

7.3 Autonopia – Robotic Project

SUBMITTED BY: VP Finance and Services “Abhishek Parmar”

- John explained that the SFSS will be having a 3–4-day test trial with Autonopia’s cleaning robot for the external windows of the ballroom.
- John explained that if the trial is successful and the SFSS likes the robotic cleaning, it can be used for other SFSS-operated spaces.

8. ATTACHMENTS

8.1 Blind Installation Quote

9. ADJOURNMENT

9.1 MOTION SPOC 2022-09-29:08

Helen /

Be it resolved to adjourn the meeting at 1:45 PM

CARRIED UNANIMOUSLY