

**1. CALL TO ORDER**

Call to Order – 10:33am

**2. TERRITORIAL ACKNOWLEDGMENT**

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əy<sup>ə</sup>m (Musqueam), Sk̓wx̓wú7mesh Úxwumixw (Squamish), Sel̓ílwitulh (Tsleil-Waututh), k<sup>w</sup>ik<sup>w</sup>əł̓əm (Kwikwetlem) and ḡicəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

**3. ROLL CALL OF ATTENDANCE**

**3.1 Space Oversight Committee Composition**

VP Finance and Services (Chair).....	
Philosophy Councillor (Vice-Chair).....	Ashley Flett
Ex-officio .....	Abhishek Parmar
Acting VP Internal and Organizational Development.....	Peter Hance
Psychology Councillor .....	Mark Giles
Student-at-Large .....	VACANT
Student-at-Large .....	VACANT

**3.2 Society Staff**

Facilities Manager .....	John Walsh
Building Coordinator .....	Cicely Ashley
Building Coordinator .....	Jenny Lu
Building Coordinator .....	Mary Phan
Building Coordinator .....	Shelley Durante

**3.3 Absents**

Acting VP Internal and Organizational Development.....	Peter Hance
Building Coordinator .....	Cicely Ashley
Building Coordinator .....	Mary Phan
Building Coordinator .....	Shelley Durante

**4. CONSENT AGENDA**

**4.1 CONSENT AGENDA**

Be it resolved to adopt the consent agenda by unanimous consent.

**CARRIED UNANIMOUSLY**

**4.1.1. MATTERS ARISING FROM THE MINUTES – Space Oversight Committee  
Minutes - MOTION SPOC 2023-01-24:01**

Be it resolved to receive and file the following minutes:

- SPOC 2022-12-08

**5. ADOPTION OF THE AGENDA**

**5.1 MOTION SPOC 2023-01-24:02**

**/Ashley**

Be it resolved to adopt the agenda as presented:

**CARRIED UNANIMOUSLY**

**6. DISCUSSION ITEMS**

**6.1 SUB Systems Issues**

**SUBMITTED BY:** VP Finance and Services

- Provide updates regarding the SUB from SPOC:
  - Low pressure in the fire suppression system which resulted from the compressor, the unit that pumps air through the system to keep it pressurized, failing. Along with that, there are leaks in the fire suppression system, around the level 1000, near the loading bay. Both of these concerns are being handled by the Building Team.
    - There are no risks to individuals and folks are still able to use the loading bay. However, there are some staining on the ground due to the leaks.
    - The compressor has been replaced in the maintenance room, located on level 1000 of the SUB. The leaks are occurring externally in the loading bay, therefore, maintenance regarding the leaks are occurring outside.
  - There's been problems with the balancing of water, air and pressure in regards to the commissioning of the mechanical system to ensure the right equilibrium is set to move everything around the building. Additionally, there has been issues with the occupancy centres, the devices in each room that activate air conditioning and light. In order to rectify these issues, there is a project proposal being created to re-commission the building, as it seems the building was not properly commissioned.
    - As the capital project has not been closed out completely and the capital project budget should have covered a properly commissioned building, the budget of the capital project is still remaining to cover the proposal and expenses relating to these issues. However, a proposal will be brought to Council to ensure everyone is updated regarding the status of these fixes.

- will create a re-occurring discussion item for future SPOC meetings, to provide John an opportunity to update the Committee on the capital project.
- The replacement of all trench heater units in the ballroom on level 5000 and the board room on level 4000 were completed. However, when the trench heater units failed, an additional problem with the isolating water valves was found; sediment has built-up within the valve, making it very difficult to use the valve. This is of concern, because it is uncertain whether the valves could be used to isolate a leak on a level.
  - A project requests has been created to conduct a inspection of all the valves around the building in addition to the valves located on level 4000, which are in need of being replaced.
  - Once price quotations are provided, they will be taken to Council to ensure the Society is aware of the total expenses related to these issues.
- 9 pieces of canopy glass on the south side of the building are broken. As the glass is two-layers, the structural integrity of the glass is fine and will not cause harm while awaiting the replacement. The Building Team is in the process of creating a project proposal to replace the glass. Once the project proposal is complete, it will be brought to Council.
  - The glass broke due to vandalism; rocks have been throw at the glass.
  - To prevent future vandalism from occurring, cameras and canopy glass will be installed on the roof of adjacent buildings; both of those are SFU initiatives.
- Broken glass inside of the SUB on Level 1000. The glass will be replaced after pricing is approved. Pricing for the glass replacement will be submitted to either SPOC or Council, depending on cost.

## **7. IN-CAMERA**

### **7.1 MOTION SPOC 2023-01-24:03**

**/Abhishek**

Be it resolved to go in-camera for the remainder of the meeting.

**CARRIED UNANIMOUSLY**

- Order Fulfilment

## **8. EX-CAMERA**

### **8.1 MOTION SPOC 2023-01-24:04**

**/Abhishek**

Be it resolved to go ex-camera.

**CARRIED UNANIMOUSLY**

**9. ADJOURNMENT**

**9.1 MOTION SPOC 2023-01-24:05**

**Abhishek/Ashley**

Be it resolved to adjourn the meeting at 11:10am.

**CARRIED UNANIMOUSLY**