

**1. CALL TO ORDER**

Call to Order – 11:01am

**2. TERRITORIAL ACKNOWLEDGMENT**

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əy<sup>a</sup>m (Musqueam), Sk̓wx̓wú7mesh Úxwumixw (Squamish), Sel̓ílwitulh (Tsleil-Waututh), k<sup>w</sup>ik<sup>w</sup>əł<sup>a</sup>m (Kwikwetlem) and ǵícəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

**3. ROLL CALL OF ATTENDANCE**

**3.1 Space Oversight Committee Composition**

|  |                 |
|--|-----------------|
| VP Finance and Services (Chair).....                   |                 |
| Philosophy Councillor (Vice-Chair).....                | Ashley Flett    |
| Ex-officio .....                                       | Abhishek Parmar |
| Acting VP Internal and Organizational Development..... | Peter Hance     |
| Psychology Councillor .....                            | Mark Giles      |
| Student-at-Large .....                                 | VACANT          |
| Student-at-Large .....                                 | VACANT          |

**3.2 Society Staff**

|                               |                 |
|-------------------------------|-----------------|
| Facilities Manager .....      | John Walsh      |
| Building Coordinator .....    | Cicely Ashley   |
| Building Coordinator .....    | Jenny Lu        |
| Building Coordinator .....    | Mary Phan       |
| SUB Booking Coordinator ..... | Shelley Durante |

**3.3 Absents**

|  |               |
|--|---------------|
| Acting VP Internal and Organizational Development..... | Peter Hance   |
| Psychology Councillor .....                            | Mark Giles    |
| Building Coordinator .....                             | Cicely Ashley |
| Building Coordinator .....                             | Mary Phan     |

**4. CONSENT AGENDA**

**4.1 CONSENT AGENDA**

Be it resolved to adopt the consent agenda by unanimous consent.

**CARRIED UNANIMOUSLY**

**4.1.1. MATTERS ARISING FROM THE MINUTES – MOTION SPOC 2023-02-07:01**

Be it resolved to receive and file the following minutes:

- SPOC 2022-01-24

**5. ADOPTION OF THE AGENDA**

**5.1 MOTION SPOC 2023-02-07:02**

**/Abhishek**

Be it resolved to adopt the agenda as amended.

**CARRIED AS AMENDED**

- Add 'New Business' Item:
  - WUDU Station Space Feasibility Study Top-up
- Add 'Discussion' item:
  - Music Room Bookings

**6. NEW BUSINESS**

**6.1 WUDU Station Space Feasibility Top-up - MOTION SPOC 2023-02-07:03**

**SUBMITTED BY:** VP Finance and Services

**/Ashley**

Whereas the Space Oversight Committee approved a motion of up to \$5000 from the Build SFU Fund to conduct a feasibility study on retrofitting space in the SUB into a suitable space for WUDU;

Whereas the Facilities Manager has recommend this approval be increased to an additional \$5000 in order to provide an accurate project quotation;

Be it resolved that the committee approve an additional \$5000 spend from the Build SFU Fund in order to top up the original \$5000 spend for WUDU space feasibility study in the SUB.

**CARRIED UNANIMOUSLY**

- Previously, in November 2022, the committee passed \$5000 for a feasibility study to determine the location, cost and design for a WUDU station.
  - Since then, a project request has been initiated and the Buildings team has met with the primary SUB architects to discuss the potential for a WUDU station. Additionally, there a few building code requirements for the number of washrooms as well as the number of accessible washrooms.
  - After having these discussions, it is apparent that the project is achievable.
- There has been no cost surrounding these consultations; however, it is apparent the previous budget will be surpassed before the proposal package is complete, due to the cost associated with architectural, plumbing and mechanical designs to create a project proposal.

- The additional cost will ensure a complete design and quote can be achieved for the space.
- The cost will not exceed \$10,000 at this stage.
- John, the Facilities Manager and Helen, the former president, have been instrumental in bringing this project forward.

## **7. DISCUSSION ITEMS**

### **7.1 SUB Systems Issues**

**SUBMITTED BY:** VP Finance and Services

- SUB systems updates from John, the Facilities Coordinator:
  - Scaffolding has come down.
  - A project request has been submitted for the issues with the valves; awaiting pricing for the project. The project will hopefully occur over the summer months, as heating will need to be turned off.
  - Received the BC Hydro rebate of \$40,000 for achieving the Capital Project's consumption targets.
  - The compressor has been replaced.

### **7.2 Music Room Bookings**

**SUBMITTED BY:** Philosophy Councillor "Ashley Flett"

- The committee discussed the process of reinstating two music rehearsal rooms as bookable spaces as they have been managed by DNA for immune compromised people.
  - A previous motion was passed with the Executive Committee, stating that consultation will need to occur with DNA prior to the rooms being returned as a bookable space; however, the committee is unsure whether this consultation has occurred.
  - As the original motion, which resulted in the room designation and management change, was passed with the Executive Committee, the motion to reinstate the music rehearsal bookings will need to occur at an Executive Committee meeting not SPOC.
  - It was stated that the space has not been booked by immune compromised people in the past several months.
  - As stated in the original motion, the air purifiers/HEPA filters were purchased by SPOC, however, if the rooms were to be reinstated as a music rehearsal booking space, then the air purifiers/HEPA filters were to become DNA property.
- Abhi will follow-up with DNA regarding the consultation. If no consultation has occurred, Abhi will proceed with the consultation.

- Once a consultation has occurred or confirmed to have occurred, a motion will be brought forward to the Executive Committee.
- The rooms will hopefully be available for music rehearsal booking within a month.

## **8. ANNOUNCEMENTS**

- 8.1** SPOC now meeting by-weekly in order to be more productive this semester.

## **9. ADJOURNMENT**

**9.1 MOTION SPOC 2023-02-07:04**  
**/Abhishek**

Be it resolved to adjourn the meeting at 11:35am.

**CARRIED UNANIMOUSLY**

- Abhishek abstained.