

1. CALL TO ORDER

Call to Order – 5:36 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəy̓əm (Musqueam), Sḵw̓x̓wú7mesh Úxwumixw (Squamish), Selííwítulh (Tsleil-Waututh), k^wik^wəł̓əm (Kwikwetlem) and ǰícəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 University and Academic Affairs Committee Composition

VP University and Academic Affairs (Chair)	Nicole Kirigin
Ex-Officio	Helen Sofia Pahou
VP External and Community Affairs	Eshana Baran
Communications Councillor	Alan Ropke
FCATSU Councillor	
Health Sciences Councillor	Priyanka Dhesa
Sociology and Anthropology (SASU) Councillor	Arthur Lee
Student At-Large	Vacant
Student At-Large	Vacant
Student At-Large	Vacant
Student At-Large	Vacant
Student At-Large	Vacant
Student At-Large	Vacant

3.2 Society Staff

Campaigns and Mobilization Coordinator	Muriel Adarkwa
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3.3 Regrets

VP External and Community Affairs	Eshana Baran
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3.4 Guests

Associate VP University and Academic Affairs	Gurmehar Singh
Science Undergraduate Senator	Allan Lam
VP Finance and Services	Abhishek Parmar
Student	Duc Anh Luu (Ryan)

4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

CARRIED UNANIMOUSLY

4.1.1. MATTERS ARISING FROM THE MINUTES- Accessibility Committee Minutes- MOTION UAA 2022-07-26:01

Be it resolved to receive and file the following minutes:

- UAA 2021-08-06

5. ADOPTION OF THE AGENDA

5.1 MOTION UAA 2022-07-26:02

Nicole /

Be it resolved to adopt the agenda as presented.

CARRIED AS AMENDED

- Add section ‘Ratification of Regrets’ for VP External and Community Affairs “Eshana Baran.”
- Add “Discussion Items”:
 - “Advertisement and Student Outreach for Member-At-Large Applications” after item “Selection Criteria for Members-At-Large.”

6. RATIFICATION OF REGRETS

6.1 MOTION UAA 2022-07-26:03

Be it resolved to ratify the regrets from Eshana Baran: VP External and Community Affairs.

CARRIED UNANIMOUSLY

7. REPORTS FROM THE UNIVERSITY AND ACADEMIC AFFAIRS COMMITTEE CHAIR

7.1 2022/2023 Vice-President University and Academic Affairs’ Vision for the UAA Committee SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- VP UAA shared that her biggest priority is student involvement, engagement, dialogue, transparency with the SFSS – Priorities that are centered around student needs and wants.
- VP UAA is looking forward for the UAA Committee to have a meaningful impact and serve a larger part of the student body by considering what their wants and needs are and then making it the Committee’s priority.
- VP UAA suggested to use consultations, discussions, and dialogues as a means to govern how the UAA Committee operates and what its priorities should be.
- VP UAA said that she hopes to have an interconnected process where the UAA Committee is trying to engage with the student body and reach all students and not only the more vocal ones.

7.2 University and Academic Affairs Priorities

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- VP UAA shared that she has been working on the UAA annual plan for the next fiscal year and has delayed the process intentionally, so students have the opportunity and time to share their opinion.
 - VP UAA wanted to make sure that the UAA Committee is governing and guiding from the bottom up and know what their priorities are by centering student wants and needs.

7.3 Formation of the Council Mental Health and Wellbeing Working Group

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- VP UAA referenced the conversation about the Mental Health and Wellbeing working group during the last Council meeting and gave an update about it.
- VP UAA told the members that the working group was formed to help Council members and set up preventative measures to help and protect mental health instead of addressing the issues after it happens
- VP UAA shared that the idea of the working group is to be expanded to its own Committee, be related to the UAA Committee, and later be expanded to help students – internally and externally.

7.4 Summary of Tuition Consultation Meeting with University Administration

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- VP UAA shared that she had a meeting with the SFU Administration and explained that her main role as VP UAA is to liaise with SFU and ensure that there is a direct channel of communication between the SFSS and the university.
- VP UAA shared that during the meeting the SFU representatives, VP UAA, VP FS, and the President discussed the budget consultation process that happens every year.
 - The consultation process involves negotiating, liaising, and consulting with people to understand how to distribute incoming financial sources, with student tuition being one of the biggest sources.
 - The attendees met to discuss strategies, best ways of moving forward, and how to make this year’s consultation process more effective.
 - The SFU representatives wanted to run ideas by the SFSS to see how the tuition cost will look like and are open to have a strong collaboration with the SFSS.
 - The SFU representatives wanted to hear more from students on how they want their tuitions to be spent and in what to be invested by focusing on the quieter

voices and having accessible means to reach out to people rather than having town halls, as only more vocal students attend.

7.5 Invitation of Former VP UAA Portfolio “Serena Bains” (2021/2022)

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- VP UAA invited former VP UAA to present their exit report, their annual plan and discuss how that went and what the vision for the UAA Committee was.
- VP UAA viewed the visit from the former VP to be a net benefit for the current UAA Committee.

7.6 Discussion Preamble from the Chair

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- VP UAA gave a preamble about what the UAA Committee will be discussing during today’s meeting by giving a brief overview of each discussion item.

8. DISCUSSION ITEMS

8.1 Systematic Analysis & Policy Review – University and Academic Affairs Portfolio

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- VP UAA explained her job description and mentioned that the items mentioned in her job description directly pertain to the UAA Committee.
- VP UAA explained that everything listed is the framework of what is allowed in the UAA Committee and then she gave a more thorough explanation of the job description.
- VP UAA let the attendees know that she hopes to see the UAA Committee have on the ground research, have accessible forms of outreach to the community, and make sure their priorities represent what the students want by having an effective and active engagement.

8.2 Systematic Analysis & Policy Review – University and Academic Affairs Committee

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

ATTACHMENT: SFSS Council Policies (2021-04-23); SFSS Issues Policies (2021-04-23)

- VP UAA let the attendees know that the SFSS Council Policies ‘SO-7: UAA Committee’ is the Committee’s terms of reference.
- VP UAA went over the policy and explained who the UAA Committee reports to and what its relation is to Council.
 - VP UAA said that they need to establish in what circumstances and how often they will need to seek guidance from and report to Council.

- VP UAA explained that the UAA Committee is member-facing (i.e. student focused) by identifying and prioritising issues of concern to students and know how to find solutions to them.

8.3 UAAC Strategic Planning – Purpose, Vision, and Guiding Principles

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- VP UAA asked the members what they feel the purpose and vision of the committee should be and what guiding principles they should follow to move forward and operate.
 - AVP UAA stated that the committee’s main purpose should be to have better outreach to the community, develop a better accessibility structure for the SFSS.
 - AVP UAA shared that a lot of the problems arise from Centre for Accessibility Learning (CAL) and the Health and Counselling Services (HCS)
 - AVP UAA said that there are a lot of complaints but nothing is structuralized, so no proper advocacy can happen.
 - Communications Councillor shared that for the current Council term, the UAA Committee should focus on handling coming out of the pandemic with online learning by finding best ways to adapt and see what is and what is not working.
 - Communications Councillor responded to VP UAA’s question about what the guiding principles should be by saying that there needs to be more engagement and higher turnover of students, who share their opinions on various issues.
 - SASU Councilor proposed to have more social events to engage with people and have them come to the UAA Committee meetings.
 - Health Sciences Councilor agreed with the Communications Councilor that student engagement should be a guiding principle for the Committee and much more so because there are more opportunities for student engagement with in-person events.
 - Health Sciences Councilor further shared that another guiding principle within the UAA Committee can be to make sure that everyone feels welcomes and can share their thoughts/ideas with them.
 - Communications Councilor proposed to have a more accessible social, like an informal meeting once a month, where the focus is on awareness and engagement with students in the SUB, as it can bring a sense of community over time.

8.4 Selection Criteria for Members-At-Large

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- VP UAA explained that she wants to have a preliminary discussion, so they have a fair, democratic, and impartial process based on agreement between the members on guiding principles and selection criteria for the members-at-large.
- VP UAA shared that today’s meeting is structured so the members discuss the policies first, then the guiding principles of the Committee, which will then inform their selection criteria.
- VP UAA discussed to look evaluate applicants based on their values and if they align with the UAA Committee’s (e.g. student engagement, outreach, dialogue, and etc.).
- Health Sciences Councilor agreed with SASU Councilor’s proposal to have more diverse people, as it is better for the UAA Committee.
 - AVP UAA gave examples of possible characteristics for diverse people, like continuing students of age, commuter students that live far away from campus, students with some neurodiversity and disability, working students, and other types of students and not just based on color or racialized individuals.
 - Communications Councilor agreed with the AVP UAA and added to look for individuals with good idea generation, have a good interpretation of the current university affairs, and have a discernible vision.
- AVP UAA suggested to have the candidates come up with a solution to a problem and test their problem-solving abilities during the application process.
- Muriel suggested to include students from different university levels, like first- and third-year students, students in honors programs, auditing students, part-time and full-time students, and etc.
 - Muriel explained that auditing students are often those facing disabilities and that there are accessibility issues.
 - Muriel further shared that the majority of benefits go to full-time students.
- Muriel suggested to narrow down the pool and have more specific questions, as the UAA Committee should not be searching for textbook answers.
- Muriel further suggested to select people who are passionate and enthusiastic to join the UAA Committee, as this is a volunteer position.

8.5 Advertisement and Student Outreach for Member-At-Large Applications

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- VP UAA let the attendees know that the application closes on Thursday, August 28, 2022 and asked them if they are in-favor of promoting it heavily.

- The attendees were in favor of the promotion and sharing on social medias.
- VP UAA said that she is planning on sharing on her socials and on the social media groups for SFU undergraduate students.
- VP UAA encouraged the members to reach out in-person to people, who they think will be good candidates for the UAA Committee, so they can reach more people.

8.6 Student Tuition Consultation

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- VP UAA let the attendees know that during her meeting with the SFU administration, they are willing to listen to student voices and be as representative as possible.
- VP UAA gave an example that if students want more and better health and counselling services, the university will allocate a larger portion towards that service.
- VP UAA shared, from her perspective, that student tuition be allocated towards high-demand student services, like health and counselling, because waitlists are long and access is difficult.
- Allan Lam explained that SFU’s Health and Counselling services only offer short-term remedies, so allocating money toward long-term solutions will be a good investment.
 - Allan Lam further explained that the root of problems at SFU is mental health related and if that can be fixed, students can see an increase in GPA and participation.
- AVP UAA proposed to have an expansion to the Centre for Accessible Learning (CAL), mental health services, and on accessible services.
 - VP UAA wanted to make sure that the emphasis on mental health services focuses on long-term solutions.
- VP UAA shared that making processes easier to access mental health support is of great importance because students in a negative mental health state cannot properly advocate for themselves and get the help they need.

FCATSU Councillor left meeting at 7:20 PM

8.7 Optimizing Student Outreach and Engagement & Membership Surveys

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- Postponed until the next UAA Committee meeting.

8.8 Department Student Union Outreach

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- Postponed until the next UAA Committee meeting.

8.9 Fall 2022 Meeting Time

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- VP UAA asked the attendees to send her their schedules for Fall 2022 term and decide for a meeting time.

8.10 Upcoming Emergency Meeting

SUBMITTED BY: VP University and Academic Affairs (Chair) “Nicole Kirigin”

- VP UAA let the attendees know that there will be an emergency meeting on Tuesday, August 02, 2022 to go through the Members-At-Large applicants and make decisions.
- VP UAA scheduled an informal UAA Committee meeting on Thursday, July 28, 2022 upon Muriel’s request to discuss the student survey for allocation of student tuition.

9. MOVE TO EXTEND THE MEETING UNTIL 8:00 PM

9.1 MOTION UAA 2022-07-26:04

Nicole / Alan

CARRIED UNANIMOUSLY

10. IN-CAMERA

10.1 MOTION UAA 2022-07-26:05

Nicole / Priyanka

Be it resolved to go in-camera for the remainder of the meeting.

CARRIED UNANIMOUSLY

- **Review of Applications – First Call for Members-At-Large**
- **Review of Sensitive Complaints Regarding Accessibility at the University**

11. EX-CAMERA

11.1 MOTION UAA 2022-07-26:06

Nicole / Priyanka

Be it resolved to go ex-camera.

CARRIED UNANIMOUSLY

12. ANNOUNCEMENTS

12.1 Upcoming UAAC Meetings

- **Thursday, July 28th, 2022, 4:00 PM – 5:00 PM**
- **Tuesday, August 02nd, 2022, 5:30 – 7:30 PM**
- **Tuesday, August 09th, 2022, 5:30 – 7:30 PM**
- **Tuesday, August 23rd, 2022, 5:30 – 7:30 PM**

12.2 Next Meeting: Review of SFSS Issues Policies

- 12.3 Next Meeting: Review of Previous University and Academic Affairs Campaigns
- 12.4 Next Meeting: Revisiting Accessible Course Practice
- 12.5 Next Meeting: UAAC Icebreaker Social Event Planning
- 12.6 Next Meeting: UAAC Meet-And-Greet Event for Students
- 12.7 Next Meeting: Drafting of UAA Priorities Motion
- 12.8 UAA Vice-Chair Election
- 12.9 Review of the 2021/2022 UAA Exit Report

13. ATTACHMENTS

- 13.1 SFSS Council Policies (2021-04-23)
- 13.2 SFSS Issues Policies (2021-04-23)
- 13.3 UAA-2021-06-25
- 13.4 UAA-2021-07-09
- 13.5 UAA-2021-08-06
- 13.6 Senate Membership List

14. ADJOURNMENT

- 14.1 MOTION UAA 2022-07-26:07

Nicole / Priyanka

Be it resolved to adjourn the meeting at 8:03 PM

CARRIED UNANIMOUSLY