1. CALL TO ORDER
   Call to Order – 11:10am

2. TERRITORIAL ACKNOWLEDGMENT
   We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x̱m̕αθkw̓əy̓əm (Musqueam), Sk̓wx̱wú7mesh Úxwumíxw (Squamish), Sel̓íl̓witulh (Tsleil-Waututh), kʷik̓w̓əƛ̓əm (Kwikwetlem) and q̓ic̓əy (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE
   3.1 Finance and Administrative Services Committee Composition
   Ex-Officio (President) ................................................................. Liam Feng
   VP Finance and Services (Chair) ................................................ Jadvinder Bolina
   VP University and Academic Affairs ........................................ Thomas Lueth
   Acting VP Internal and Organizational Development ................ Ashley Flett
   Earth Science Student Union (ESSU) (Vice-Chair) ...................... Eden Lien
   Molecular Biology and Biochemistry Student Union ................. Sam Killawee
   Criminology Student Association ............................................. Henry Do

   3.2 Society Staff
   Finance Coordinator ............................................................... Kurt Belliveau
   Finance Coordinator .............................................................. Melanie Ling
   Temporary Operations Organizer .......................................... Sindhu Dharmarajah

   3.3 Absents
   Acting VP Internal and Organizational Development ............... Ashley Flett
   Earth Science Student Union (ESSU) (Vice-Chair) ...................... Eden Lien

4. CONSENT AGENDA
   4.1 CONSENT AGENDA
   Be it resolved to adopt the consent agenda by unanimous consent.
   CARRIED UNANIMOUSLY

   4.1.1. MATTERS ARISING FROM THE MINUTES - MOTION FASC 2023-12-01:01
   Be it resolved to receive and file the following minutes:
   ● FASC 2023-11-03
5. ADOPTION OF THE AGENDA
   5.1 MOTION FASC 2023-12-01:02
   MBB / CSA
   Be it resolved to adopt the agenda as presented.
   CARRIED UNANIMOUSLY

6. DISCUSSION ITEMS
   6.1 Tax Specialist Consultant
   SUBMITTED BY: Finance Coordinator “Melanie Ling”
   - Finance Coordinator “Kurt Belliveau” suggested hiring GST consultant to look over SFSS’s records. The consultant would be checking the GST claims and looking for rebate opportunities. The fees should be minimal and covered in the budget.
   - The committee agreed on this suggestion.

7. ADJOURNMENT
   7.1 MOTION FASC 2023-12-01:03
   VP University / MBB
   Be it resolved to adjourn the meeting at 11:18am
   CARRIED UNANIMOUSLY