1. CALL TO ORDER
   Call to Order – 1:00 PM

2. TERRITORIAL ACKNOWLEDGMENT
   We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the xʷməθkʷəy̓əm (Musqueam), Siíx̱wú7mesh Úxwumíxw (Squamish), Selíwitulh (Tsleil-Waututh), kʷíkʷəƛ̓əm (Kwikwetlem) and q̓ic̓əy (Katzie) Nations. Uceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE
   3.1 Member Service Advisory Committee Composition
   Ex-Officio (President).................................................................Liam Feng
   VP Events and Student Affairs (Chair) .........................................Ayooluwa Adigun
   VP University and Academic Affairs ..........................................Thomas Leuth
   Statistics and Actuarial Science Student Association ....................Van Nguyen
   Biomedical Physiology and Kinesiology Student Association ............Jovan Gnjatovic
   Chemistry Student Society ......................................................Xiaohan (Hana) Li
   Business Administration Student Society (BASS) ..........................Meha Sidhu
   Student At-Large .........................................................................Vacant
   Student At-Large .........................................................................Vacant
   Student At-Large .........................................................................Vacant

   3.2 Society Staff
   Member Services Coordinator - Clubs ..............................................Ricky Che
   Member Services Coordinator - Student Union & Groups .............Anna Reva
   Member Services Coordinator - Surrey ...........................................
   Member Services Coordinator - Clubs ..........................................Samantha Li
   Member Services Coordinator - Student Group Events ..................Sophie Maciejewski
   Administrative Assistant ...............................................................Phanie Phan
4. CONSENT AGENDA

4.1 CONSENT AGENDA
Be it resolved to adopt the consent agenda by unanimous consent.
CARRIED UNANIMOUSLY

4.1.1. MATTERS ARISING FROM THE MINUTES – MOTION MSA 2024-03-05:01
Be it resolved to receive and file the following minutes:

- MSAC 2024-02-13

5. ADOPTION OF THE AGENDA

5.1 MOTION MSA 2024-03-05:02
VP Events / BPK
Be it resolved to adopt the agenda as presented.
CARRIED AS AMENDED

- Add New Business item titled “Changes to Member Services Group Policies”
- Add Discussion Item titled “Changes to ‘How to Start a Club’ FAQ in Clubs 101”

6. NEW BUSINESS

6.1 Changes to Member Services Group Policies - MOTION MSA 2024-02-13:03
SUBMITTED BY: VP Events and Student Affairs
VP Events / BPK
Be it resolved to approve the changes to the Member Services Group Policies as presented to Council.
CARRIED UNANIMOUSLY

- VP Events explained that these changes were presented to the Governance Committee, which were then sent to Council for final approval.
- The Operations Organizer confirmed that the accepted changes were discussed and approved by the MSA committee and there were a few things Council wanted to inquire before the changes were implemented.
  - For “MSGP-3: Constituency Groups,” Council wanted to confirm with MSA that they can remove the HR pieces that were addressed in job descriptions or other places.
  - For “MSGP-4: Faculty and Department Student Unions,” a policy around donations and conflict of interests were added.
7. DISCUSSION ITEMS

7.1 Changes to ‘How to Start a Club’ FAQ in Clubs

SUBMITTED BY: VP Events and Student Affairs

- Member Services Coordinator – Clubs shared that the department clubs coordinators have been revising the process through which students can start clubs.
  - Some of the major changes include things that brings the SFSS in alignment with SFU Recreation, sports clubs, AMS, and UVSS.
  - The current process is that the period during which clubs can be proposed is all-year round. The proposed process is to have club proposal submissions to be due the beginning of the Fall term, the approval process is throughout the Fall semester, and completion is before the end of the Fall term.
- There are clarifying changes to who is able to propose a club.
  - Graduate students, alumni, and FIC students are not eligible to start SFSS clubs.
- There are additions of timelines.
  - Addition of a deadline until which students can finish the start-up Canvas course. If it is not completed by the end of the term the proposal is terminated.
- Include a section stating that rejection of a club is final.
  - It is difficult for the SFSS to change insurance coverage to include more high-risk activities. If the insurer says that the activates are a denied category of activity, the MSC – Clubs cannot change and seek approval for these activities.

8. ADJOURNMENT

8.1 MOTION MSA 2024-03-05:04

VP Events / BPK
Be it resolved to adjourn the meeting at 1:23 PM
CARRIED UNANIMOUSLY