



## **SFSS Space - Community Guidelines**

Community guidelines set out the standards of behavior for all Simon Fraser Student Society (SFSS) members and Simon Fraser University (SFU) community members. These guidelines are intended to promote the safety and welfare of the community in all SFSS spaces. Anyone deemed by SFSS staff to be infringing on these guidelines may be asked to leave the SFSS space temporarily or, depending on the extent of the issue, permanently. The SFSS Building Coordinators, Facilities Manager, Operations Organizer, MSC Surrey (Surrey Campus), President, and VP Internal & Organizational Development may temporarily bar an individual from accessing an SFSS space for a maximum of 5 business days to allow for the incident to be investigated. Any extension to this would be decided solely by the President (in between Executive meetings). If a permanent expulsion from the SFSS space is decided, it will be reviewed by the SFSS Council at their next meeting and upheld or amended at that time.

### **Safety and Respectful Behavior:**

- The SFSS, also known as “The Society,” is committed to maintaining an environment that is safe and free from violence and will not tolerate violent behavior or language.
- All relationships at the SFSS should be based on mutual respect, where the rights and self-determination of members are top priorities. Abuse of members, staff, or volunteers is unacceptable and will not be tolerated.
- All members of the community are expected to model respectful behavior and to:
  - Refrain from engaging in or condoning bullying and harassment.
  - Refrain from creating loud disturbances in SFSS spaces outside of booked events. Booked events must also be mindful of others' quiet enjoyment of SFSS spaces.
  - Take action to minimize or prevent the occurrence of bullying and harassment.
  - Observe and comply with the SFSS and SFU's policies, procedures, and processes for bullying and harassment.
- The SFSS and its community shall not discriminate against any person on any ground enumerated in the Canadian Charter of Rights and Freedoms or the British Columbia Human Rights Code.
- Community members and SFSS members are expected to comply with all local, provincial, and federal laws as well as the SFSS Constitution, Bylaws, Policies, Procedures, Guidelines, Letters of Agreement, and Collective Agreement(s).

### **Negligence, Threatening Behavior, or Deliberate Harm:**

- Creating and maintaining a safe community is everyone's responsibility.
- SFSS space users who deliberately or negligently cause a fire and/or safety hazard will be held accountable.
- All SFSS space users must be respectful of and accept responsibility for SFSS property and facilities.
- Members responsible for intentional or accidental damages and vandalism to furnishings, structures, or equipment will be held accountable for such.
- The possession, use, and/or sale of any item that could threaten the safety of the community on campus is prohibited from all SFSS spaces.

- SFSS Members and/or community members must not store or be in possession of any weapon for any reason in SFSS spaces. A “weapon,” as defined in section 2 of the Criminal Code, includes “anything used, designed to be used or intended for use (a) in causing death or injury to any person, or (b) for the purpose of threatening or intimidating any person.

### **Smoking, Vaping, Alcohol, Drugs:**

- Smoking or vaping of any product is prohibited in SFSS spaces, including balconies, or within 20 feet (6 meters) of air intakes, windows, or doors.
- Liquor may be consumed, sold, and/or served only in "Licensed Establishment" SFSS spaces or in locations where a Special Events Permit (SEP) has been authorized.
- The Student Union Building (SUB) is not a Licensed Establishment, and events in the SUB, where alcohol is served, MUST have a SEP filed with the Building Team prior to the event.
- SFSS controlled spaces outside of the SUB on Burnaby Campus are not Licensed Establishments, and events in the SUB, where alcohol is served, MUST have a SEP filed with the Building Team prior to the event.
- Alcohol is completely Prohibited in the SFSS Surrey Space.
- Drug use, including cannabis, is prohibited in SFSS Spaces.

### **Animals:**

- Animals are prohibited in the SUB unless the animal(s) is a working assistance or service animal, as defined in BC’s Guide Dog and Service Dog Act, or is authorized by SFU.
  - The service animal(s) is expected to behave accordingly.
  - In instances where the service animal(s) is disruptive, the handler and the service animal(s) may be asked to leave the space.
- Trained animals may be permitted in SFSS spaces during events where their presence is essential to the nature and delivery of the event. This includes, but is not limited to, mental health programming involving therapy animals, educational initiatives, and cultural events. Such events must be pre-approved by the SFSS, and the animals must be under the control of a qualified handler at all times. The animals must not pose a risk to others and should not disrupt surrounding activities. Event organizers will be held responsible for ensuring compliance with safety, cleanliness, and accessibility standards.

### **Use of Space:**

- Filming and photography are not permitted without a signed permit. Permits are available from the GO desk on L3000. Permits must be authorized by either the President, MSC Surrey, the Operations Organizer, or the Facilities Manager. Some instances of filming and photography may be approved by SUB Building Coordinators or the SUB Bookings Coordinator.
- Soliciting is not allowed in any SFSS space unless written consent has been provided in advance by the Facilities Manager, Operations Organizer, or the SFSS President.
- Posters must adhere to the SFSS Brand guidelines and poster board guidelines.
- The Nap Room (L1000) is reserved for the use of SFSS membership only; this being currently registered SFU Undergraduate students. Others may be asked to leave the space. Nap Room guidelines must be adhered to.
- The shower facility (L1000) is reserved for the use of registered active students and staff of SFU.